

Taylor & Francis Reference Style Guide: American Psychological Association, Sixth Edition (APA-6)

APA (American Psychological Association) references are widely used in the social sciences, education, engineering and business. For detailed information, please see the *Publication Manual of the American Psychological Association*, Sixth Edition (2010).

Version 3.0

Date of issue: 5 December 2014

Date of version: 18 February 2020

Update in this version: Retitled as APA-6 reference guide; removal of links to APA style blog (now devoted to APA-7).

Contents

In the text.....	2
Tables and figures	4
Reference list.....	4
Journal	6
Book.....	8
Conference.....	10
Dissertation/Thesis	11
Technical report.....	11
Newspaper/Magazine	12
Unpublished/informally published works	12
Archival sources	13
Online sources	14
Other reference types	14

Warning | Not controlled when printed

Maintained by Head of Copyediting | Taylor & Francis | Journals

Page 1 of 15

In the text	
Placement	<p>In-text citations generally consist of the surname(s) of the author(s), the year of publication of the work cited, and page number(s) if necessary, enclosed within parentheses. For example:</p> <p>The most recent report (Smith, 2016) on the use of ...</p> <p>If the author's name forms part of the discussion, the parenthesis can be limited to the year of publication. For example:</p> <p>Smith (2016) found that the use of ...</p> <p>If <i>both</i> the author's name <i>and</i> the year form part of the discussion, no parentheses need be added. For example:</p> <p>In 2016, Smith's report on the use of ...</p> <p>If a citation appears within parenthetical text, place the year within commas (not square brackets). For example:</p> <p>(see Table 3 of U.S. Department of Labor, 2007, for more detail)</p> <p>Even if a reference includes a month and a day of the month, include only the year in the in-text citation.</p>
Page, chapter, etc. number	<p>(Smith, 2016, p. 6) or (Chen, 2016, Chapter 5)</p> <p>Page number ranges are preceded by "pp." and a space, and linked with an en dash, e.g. "pp. 156–163".</p>
With a quotation	<p>This is the text, and Smith (2016) says "quoted text" (p. 1), which supports my argument.</p> <p>This is the text, and this is supported by "quoted text" (Smith, 2016, p. 1).</p> <p style="padding-left: 40px;">This is a displayed quotation. (Smith, 2016, p. 1)</p>
One author	<p>Smith (2016) or (Smith, 2016). Arrange multiple works by the same author in different years in chronological order, separated by a comma (e.g. Smith, 1990, 1995, in press). If the primary authors of two or more works in the reference list have the same surname, include the first author's initials in all in-text citations even if the year of publication differs (J. Dawson, 1990; M. Dawson, 1986).</p>
Two authors	<p>Smith and Jones (2016) or (Smith & Jones, 2016). If both authors of a work have the same surname, include the first author's initials in all in-text citations (e.g. M. A. Light & Light, 2008).</p>

Warning | Not controlled when printed

<p>Three to five authors</p>	<p>Cite all authors' names the first time the reference occurs in the text (e.g. Kisangau, Lyaruu, Hosea, & Joseph, 2007). In subsequent citations, include only the name of the first author followed by "et al." and the year of publication, e.g. Kisangau et al. (2007) or (Kisangau et al., 2007).</p>
<p>Six or more authors</p>	<p>Cite only the surname of the first author followed by "et al." and the year of publication, e.g. Smith et al. (2016) or (Smith et al., 2016).</p>
<p>Multiple works by the same author or author group with the same publication date</p>	<p>Add a, b, c, etc. after the year; repeat the year. The sequence is determined by the order of the entries in the reference list, where such references are ordered alphabetically by their title: (Chen, 2011a, 2011b, in press-a; Chen et al., 2016a, 2016b).</p>
<p>Non-identical author groups with the same first author in the same year</p>	<p>If the first author's name and the year of publication are identical for two or more references, cite the surname of the first author and as many co-authors as necessary to distinguish the references, followed by a comma and et al. Include just enough names to eliminate ambiguity. For example: Ireys, Chernoff, DeVet, et al. (2001) and Ireys, Chernoff, Stein, et al. (2001)</p>
<p>Multiple citations within the same parentheses</p>	<p>When two or more works are cited within the same parentheses, arrange them into the same order in which they appear in the reference list: (Brown, 1980; Dawson & Briggs, 1974; Dawson & Jones, 1974; A. L. Smith, 1978; G. T. Smith, 1978; Smith et al., 1978; Tyndall et al., 1978; Willis, 1978)</p> <p>An exception to this rule is that a major citation may be separated from other citations within parentheses using a phrase such as "see also": (Willis, 1978; see also Brown, 1980; Dawson & Briggs, 1974; Dawson & Jones, 1974; A. L. Smith, 1978; G. T. Smith, 1978; Smith et al., 1978; Tyndall et al., 1978)</p>
<p>Organization as author (group author)</p>	<p>The name of an organization can be spelled out each time it appears in an in-text citation, or spelled out only the first time and abbreviated thereafter. A general rule is that enough information needs to appear in the in-text citation to enable the reference to be located easily in the list.</p> <p>An abbreviation (if required) is introduced when the name of the organization first appears in an in-text citation, e.g. American College of Surgeons (ACS, 2001) or (American College of Surgeons [ACS], 2001)</p> <p>For subsequent in-text citations, ACS (2001) or (ACS, 2001) would be used.</p>

Warning | Not controlled when printed

No identified author	If a work has no identified author, begin the in-text citation with the first few words of the reference list entry (usually the title, e.g. "Editorial," 2000). If the author is designated as "Anonymous", cite the work as such in the text (Anonymous, 1998).
Multiple dates	For in-text citations to publications with a range of dates, give the first and last years of publication linked with an en dash: (Author, 1959–1963). For in-text citations to reprinted publications, give the date of the original and of the reprint linked by a solidus/forward slash: (Author, 1970/1988).
Unknown date	For in-text citations to publications with no date, use "n.d." within parentheses: (Author, n.d.)
Classical or religious work	Works such as the Bible and the Qur'an are cited only in the text. Identify in the first in-text citation the version used, e.g. 1 Cor. 13:1 (King James Version)
Personal communication	Personal communications include private letters, memos, personal interviews, telephone conversations, email, and messages from online discussion groups, etc. Where they do not provide recoverable data, personal communications are cited only in the text and not included in the reference list. Include the initials as well as the surname of the communicator and provide as exact a date as possible, for example: T. K. Lutes (personal communication, April 18, 2001) (V.-G. Nguyen, personal communication, September 28, 1998)

Tables and figures

	References in a table are usually most appropriately put in footnotes to the table. If references must appear within the field of a table, use a separate column or row for them and supply an appropriate heading to identify them. Do not use references within figures, charts, graphs or illustrations. If such references are needed to support the data or methods, put them in the caption.
--	---

Reference list

Order	At the end of a document, list the references to sources that have been cited in the text, including those found in tables and figures, under the heading "References". Place references in alphabetical order by the surname of the first author followed by the initials of the author's given name. Arrange references with the same
--------------	--

Warning | Not controlled when printed

	<p>author(s) by year of publication, beginning with the earliest.</p> <p>If several items have the same first author, both alone and with co-authors, arrange the single-author items before any multi-author items. Arrange the multi-author publications alphabetically by the surname of the second author or, if the second author is the same, by the surname of the third author, etc.</p> <p>Items by the same author(s) with the same publication date are arranged alphabetically by title (excluding “A”, “An” or “The”) unless they are identified as belonging to a series, in which case arrange them in series order. Add a lower-case letter (a, b, c, etc.) after the year:</p> <p>Smith, J. (2016a). Smith, J. (2016b).</p> <p>When organizations serve as authors, alphabetize by the first significant word of the name. Full official names should be used in the list (e.g. American Psychological Association, not APA). The name of a parent body precedes that of a subdivision (e.g. University of Michigan, Department of Psychology).</p> <p>If no authors are present, move the title to the author position and alphabetize the entry by the first significant word of the title.</p> <p>If a work is actually signed “Anonymous”, begin the reference with and alphabetize by the word Anonymous in the reference list.</p>
<p>Form of author name</p>	<p>Begin with the surname, followed by the initials, e.g. Author, A. A. Separate successive author names from one another by a comma and a space, e.g. Author, A. A., Author, B. B., & Author, C. C.</p> <p>If the reference list includes more than one author with the same surname and first initial, the authors’ full first names may be given in square brackets, e.g.</p> <p>Smith, J. [Jane]. (2012). Smith, J. [John]. (2016).</p> <p>If an author’s first name is hyphenated, retain the hyphen and add a full stop (period) after each initial, e.g. Latour, J.-B.</p> <p>Place any family designation of rank after the initials, e.g. Author, A. A., Jr.</p>
<p>Date of publication</p>	<p>The year of publication is required for all references. The month is also required when citing a journal that has no volume or issue number, or a presentation at a conference; the month and day of the month are required when citing a magazine, a newsletter or a newspaper.</p> <p>For articles <i>accepted for publication</i> but not yet published, use (in press).</p> <p>If no date of publication is available, use (n.d.).</p>

Warning | Not controlled when printed

Title	<p>If the original version of a non-English work is used as a source, cite the original version. Give the original title and, in square brackets, the English translation of the title. Capitalize non-English titles according to the conventions of the particular language.</p> <p>If the English translation of a non-English work is used as a source, cite the English translation. Give the English title without square brackets.</p>
Journal	
Volume and issue numbers	The issue number can be omitted if the journal is paginated consecutively through the volume, but it is not incorrect to include it. Enclose issue information in parentheses. Link multiple volume or issue numbers with an en dash.
Page numbers	List the first and last pages of the article, linked with an en dash, e.g. “156–163”.
DOIs	There is no need for authors to include DOI numbers for <i>published</i> articles in a manuscript; these will be added as links in any online version of the article by the typesetter as part of the production process.
Basic format (with one author)	<p>Author, A. A. (Year). Title of article: And subtitle. <i>Journal Title</i>, volume(issue), pages.</p> <p>Fauci, A. S. (2002). Smallpox vaccination policy: The need for dialogue. <i>New England Journal of Medicine</i>, 346(17), 1319–1320.</p>
Two authors	Light, M. A., & Light, I. H. (2008). The geographic expansion of Mexican immigration in the United States and its implications for local law enforcement. <i>Law Enforcement Executive Forum Journal</i> , 8, 73–82.
Three to seven authors	<p>Include all authors' names in the reference list.</p> <p>Good, C. D., Johnsrude, I. S., Ashburner, J., Henson, R. N. A., Firston, K. J., & Frackowiak, R. S. J. (2001). A voxel-based morphometric study of ageing in 465 normal adult human brains. <i>NeuroImage</i>, 14, 21–36.</p>
More than seven authors	<p>List the <i>first six</i> names, followed by an ellipsis ..., then the <i>last</i> author's name.</p> <p>Gilbert, D. G., McClernon, F. J., Rabinovich, N. E., Sugai, C., Plath, L. C., Asgaard, G., ... Botros, N. (2004). Effects of quitting smoking on EEG activation and attention last for more than 31 days and are more severe with stress, dependence, DRD2 A1 allele, and depressive traits. <i>Nicotine and Tobacco Research</i>, 6, 249–267.</p>

Warning | Not controlled when printed

Organization as author (group author)	American College of Surgeons, Committee on Trauma, Ad Hoc Subcommittee on Outcomes, Working Group. (2001). Practice management guidelines for emergency department thoracotomy. <i>Journal of the American College of Surgeons</i> , 193(3), 303–309.
No identified author	Editorial: “What is a disaster” and why does this question matter? [Editorial]. (2006). <i>Journal of Contingencies and Crisis Management</i> , 14, 1–2.
No volume or issue number	Sampat, P. (2000, January–February). Groundwater shock: The polluting of the world’s major freshwater stores. <i>World Watch</i> , 10–22.
Article in a supplement	Ochi, K., Sugiura, N., Komatsuzaki, Y., Nishino, H., & Ohashi, T. (2003). Patency of inferior meatal antrostomy. <i>Auris Nasus Larynx</i> , 30(Suppl.), S57–S60.
Not in English	Guimard, P., & Florin, A. (2007). Les évaluations des enseignants en grande section de maternelle sont-elles prédictives des difficultés de lecture au cours préparatoire? [Are teacher ratings in kindergarten predictive of reading difficulties in first grade?]. <i>Approche Neuropsychologique des Apprentissages chez l’Enfant</i> , 19, 5–17.
Article published online ahead of placement in an issue	Author, A. (Year). Title of article: And subtitle. <i>Journal Title</i> . Advance online publication. [Retrieved from URL] or [DOI] Von Ledebur, S. C. (2007). Optimizing knowledge transfer by new employees in companies. <i>Knowledge Management Research & Practice</i> . Advance online publication. doi:10.1057/palgrave/kmrp.8500141 If the DOI of the article is not provided, include the URL of the article or the journal’s home page. No retrieval date is needed. Do not add a period after the URL.
Not the Version of Record (including Author Manuscript Online, Advanced Author Version, etc.)	Author, A. (in press). Title of article. <i>Journal Title</i> . Retrieved from URL Briscoe, R. (in press). Egocentric spatial representation in action and perception. <i>Philosophy and Phenomenological Research</i> . Retrieved from http://cogprints.org/5780/1/ECSRAP.F07.pdf
Other article types	Author, A. (Year). Title of article [Article type]. <i>Journal Title</i> , Volume(issue), pages. Wolf, N. J., Young, S. L., Fanselow, M. S., & Butcher, L. L. (1991). MAP-2 expression in cholinceptive pyramidal cells of rodent cortex and hippocampus is altered by Pavlovian conditioning [Abstract]. <i>Society for Neuroscience Abstracts</i> , 17, 480.

Warning | Not controlled when printed

Supplemental material	Marshall-Pescini, S., & Whiten, A. (2008). Social learning of nut-cracking behavior in East African sanctuary-living chimpanzees (<i>Pan troglodytes schweinfurthii</i>) [Supplemental material]. <i>Journal of Comparative Psychology</i> , 122, 186–194.
Special issue or special section	Haney, C., & Wiener, R. L. (Eds.). (2004). Capital punishment in the United States [Special issue]. <i>Psychology, Public Policy, and Law</i> , 10(4). Greenfield, P., & Yan, Z. (Eds.). (2006). Children, adolescents, and the Internet [Special section]. <i>Developmental Psychology</i> , 42, 391–458.
Monograph	Ganster, D. C., Schaubroeck, J., Sime, W. E., & Mayes, B. T. (1991). The nomological validity of the Type A personality among employed adults [Monograph]. <i>Journal of Applied Psychology</i> , 76, 143–168. For a monograph with an issue number, include any serial number or supplement/part number in the issue number parenthesis, e.g. 80(3, Pt. 2).
Book	
Place of publication	Always list the city, and for the sake of consistency always include the two-letter state or province abbreviation for US and Canadian cities. Include the country name for other countries only where this is necessary to avoid ambiguity, e.g. Cambridge, MA: Harvard University Press. Cambridge, UK: Cambridge University Press. If more than one place of publication is given, use the first one listed (or the one set in the most prominent font).
Publisher	Abbreviate well-known publishers' names, e.g. "John Wiley & Sons, Ltd." may become simply "Wiley"; but retain the words "Books" and "Press". If the author and the publisher are the same, use the word "Author" as the name of the publisher.
Page numbers	List the first and last pages of a chapter or part being cited, linked with an en dash and preceded by "pp." and a space, e.g. "pp. 156–163". It is not necessary to list the extent (total pagination) of books, conference proceedings and other monographs.
Basic format (with one author)	Author, A. A. (Year). <i>Title of book: And subtitle</i> . Place: Publisher. Bandura, A. J. (1977). <i>Social learning theory</i> . Englewood Cliffs, NJ: Prentice Hall.
Two authors	Van de Velde, R., & Degoulet, P. (2003). <i>Clinical information systems: A component-based approach</i> . New York, NY: Springer.

Warning | Not controlled when printed

Three to seven authors	<p>Include all authors' names in the reference list.</p> <p>Ferrozzi, F., Garlaschi, G., & Bova, D. (2000). <i>CT of metastases</i>. New York, NY: Springer.</p>
More than seven authors	<p>List the <i>first six</i> names, followed by an ellipsis ..., then the <i>last</i> author's name.</p> <p>Wenger, N. K., Sivarajan Froelicher, E., Smith, L. K., Ades, P. A., Berra, K., Blumenthal, J. A., ... Rogers, F. J. (1995). <i>Cardiac rehabilitation</i>. Rockville, MD: Agency for Health Care Policy and Research (US).</p>
Organization as author (group author)	<p>Advanced Life Support Group. (2001). <i>Acute medical emergencies: The practical approach</i>. London: BMJ Books.</p> <p>American Psychological Association. (2010). <i>Publication manual of the American Psychological Association</i> (6th ed.). Washington, DC: Author.</p>
No author	<p><i>Handbook of geriatric drug therapy</i>. (2000). Springhouse, PA: Springhouse.</p>
Unknown date of publication	<p>Lederer, J. (n.d.). <i>Alimentation et cancer [Diet and cancer]</i>. Brussels: Nauwelaerts.</p>
Edition	<p>Schott, J., & Priest, J. (2002). <i>Leading antenatal classes: A practical guide</i> (2nd ed.). Boston, MA: Books for Midwives.</p>
Edited	<p>VandenBos, G. R. (Ed.). (2007). <i>APA dictionary of psychology</i>. Washington, DC: American Psychological Association.</p>
Chapter in an edited book	<p>Author, A. A. (Year). Chapter title. In E. E. Editor (Ed.), <i>Title of book: And subtitle</i> (pp. pages). Place: Publisher.</p> <p>Haybron, D. M. (2008). Philosophy and the science of subjective well-being. In M. Eid & R. J. Larsen (Eds.), <i>The science of subjective well-being</i> (pp. 17–43). New York, NY: Guilford Press.</p> <p>Nash, M. (1993). Malay. In P. Hockings (Ed.), <i>Encyclopedia of world cultures</i> (Vol. 5, pp. 174–176). New York, NY: G. K. Hall.</p>
A single volume from a multi-volume work	<p>Katz, I., Gabayan, K., & Aghajan, H. (2007). A multi-touch surface using multiple cameras. In J. Blanc-Talon, W. Philips, D. Popescu, & P. Scheunders (Eds.), <i>Lecture notes in computer science: Vol. 4678. Advanced concepts for intelligent vision systems</i> (pp. 97–108). Berlin: Springer-Verlag.</p>
Multiple volumes from a multi-volume work	<p>Koch, S. (Ed.). (1959–1963). <i>Psychology: A study of science</i> (Vols. 1–6). New York, NY: McGraw-Hill.</p>

Warning | Not controlled when printed

Not in English	Real Academia Española. (2001). <i>Diccionario de la lengua española</i> [Dictionary of the Spanish language] (22nd ed.). Madrid: Author.
Translated	Flaws, B. (Trans.). (2004). <i>The classic of difficulties: A translation of the Nan Jing</i> (3rd ed.). Boulder, CO: Blue Poppy Press. Luzikov, V. N. (1985). <i>Mitochondrial biogenesis and breakdown</i> . (A. V. Galkin, Trans.). New York, NY: Consultants Bureau.
Reprint	Piaget, J. (1988). Extracts from Piaget's theory (G. Gellerier & J. Langer, Trans.). In K. Richardson & S. Sheldon (Eds.), <i>Cognitive development to adolescence: A reader</i> (pp. 3–18). Hillsdale, NJ: Erlbaum. (Reprinted from <i>Manual of child psychology</i> , pp. 703–732, by P. H. Mussen, Ed., 1970, New York, NY: Wiley)
Online (e-book)	Schiraldi, G. R. (2001). <i>The post-traumatic stress disorder handbook: A guide to healing, recovery, and growth</i> [Adobe Digital Editions version]. doi: 10.1036/0071393722 O'Keefe, E. (n.d.). <i>Egoism & the crisis in Western values</i> . Retrieved from http://www.onlineoriginals.com/showitem.asp?itemID=135
Conference	
Proceedings	Antonioli, G. E. (Ed.). (1997, September). <i>Pacemaker leads 1997. Proceedings of the 3rd international symposium on pacemaker leads</i> , Ferrara, Italy. Bologna: Monducci Editore. Callaos, N., Margenstern, M., Zhang, J., Castillo, O., Doberkat, E. E. (Eds.). (2003, July). <i>SCI 2003. Proceedings of the 7th world multiconference on systemics, cybernetics and informatics</i> , Orlando, FL. Orlando, FL: International Institute of Informatics and Systematics.
Paper in proceedings	Lee, D. J., Bates, D., Dromey, C., Xu, X., & Antani, S. (2003, June). An imaging system correlating lip shapes with tongue contact patterns for speech pathology research. In M. Krol, S. Mitra, & D. J. Lee (Eds.), <i>CMBS 2003. Proceedings of the 16th IEEE symposium on computer-based medical systems</i> (pp. 307–313). Los Alamitos, CA: IEEE Computer Society.
Symposium contribution	Muellbauer, J. (2007, September). Housing, credit, and consumer expenditure. In S. C. Ludvigson (Chair), <i>Housing and consumer behavior</i> . Symposium conducted at the meeting of the Federal Reserve Bank of Kansas City, Jackson Hole, WY.
Presentation	Liu, S. (2005, May). <i>Defending against business crises with the help of intelligent agent based early warning solutions</i> . Paper presented at the Seventh

Warning | Not controlled when printed

	<p>International Conference on Enterprise Information Systems, Miami, FL.</p> <p>Charles, L., & Gordner, R. (2005, May). <i>Analysis of MedlinePlus en Español customer service requests</i>. Poster session presented at Futuro magnifico! Celebrating our diversity. MLA '05: Medical Library Association Annual Meeting, San Antonio, TX.</p>
Dissertation/Thesis	
PhD	<p>Author, A. A. (Year). <i>Title of doctoral dissertation</i> (Doctoral dissertation). Retrieved from/Available from Name of database. (Accession or Order number)</p> <p>Author, A. A. (Year). <i>Title of doctoral dissertation</i> (Unpublished doctoral dissertation). Name of Institution, Location.</p> <p>Adams, R. J. (1973). <i>Building a foundation for evaluation of instruction in higher education and continuing education</i> (Doctoral dissertation). Retrieved from http://www.ohiolink.edu/etd/</p> <p>Ritzmann, R. E. (1974). <i>The snapping mechanism of Alpheid shrimp</i> (Unpublished doctoral dissertation). University of Virginia, Charlottesville, VA.</p>
Master's	<p>Author, A. A. (Year). <i>Title of master's thesis</i> (Master's thesis). Retrieved from/Available from Name of database. (Accession or Order number)</p> <p>Author, A. A. (Year). <i>Title of master's thesis</i> (Unpublished master's thesis). Name of Institution, Location.</p> <p>McNiel, D. S. (2006). <i>Meaning through narrative: A personal narrative discussing growing up with an alcoholic mother</i> (Master's thesis). Available from ProQuest Dissertations and Theses database. (UMI No. 1434728)</p> <p>Oviedo, S. (1995). <i>Adolescent pregnancy: Voices heard in the everyday lives of pregnant teenagers</i> (Unpublished master's thesis). University of North Texas, Denton, TX.</p>
Technical report	
Report	<p>Author, A. A. (Year). <i>Title of work</i> (Report No. xxx). Place: Institution.</p> <p>Feller, B. A. (1981). <i>Health characteristics of persons with chronic activity limitation, United States, 1979</i> (Report No. VHS-SER-10/137). Hyattsville, MD: National Center for Health Statistics (US).</p> <p>For reports retrieved online, identify the publisher as part of the retrieval statement unless the publisher has been identified as the author.</p> <p>Kessy, S. S. A., & Urio, F. M. (2006). <i>The contribution of microfinance institutions to poverty reduction in Tanzania</i> (Research Report No. 06.3). Retrieved from Research on Poverty Alleviation website:</p>

Warning | Not controlled when printed

	http://www.repoa.or.tz/documents_storage/Publications/Reports/06.3_Kessy_and_Urio.pdf
Working paper or issue brief	Employee Benefit Research Institute. (1992, February). <i>Sources of health insurance and characteristics of the uninsured</i> (Issue Brief No. 123). Washington, DC: Author.
Newspaper/Magazine	
Date of publication	Full dates of publication are required, including the month (for magazine articles) and day of the month (for newspaper articles).
Print edition	Chamberlin, J., Novotney, A., Packard, E., & Price, M. (2008, May). Enhancing worker wellbeing: Occupational health psychologists convene to share their research on work, stress, and health. <i>Monitor on Psychology</i> , 39(5), 26–29. Schwartz, J. (1993, September 30). Obesity affects economic, social status. <i>The Washington Post</i> , pp. A1, A4. Precede page numbers for <i>newspaper</i> articles with p. or pp. If an article appears on discontinuous pages, give all page numbers and separate them with a comma.
Online edition	Clay, R. (2008, June). Science vs. ideology: Psychologists fight back about the misuse of research. <i>Monitor on Psychology</i> , 39(6). Retrieved from http://www.apa.org/monitor/ Brody, J. E. (2007, December 11). Mental reserves keep brain agile. <i>The New York Times</i> . Retrieved from http://www.nytimes.com Give the URL of the home page when the online version of the article is available by search to avoid non-working URLs.
Newsletter article, no author named	Six sites meet for comprehensive anti-gang initiative conference. (2006, November/December). <i>OJJDP News @ a Glance</i> . Retrieved from http://www.ncjrs.gov/html/ojjdp/news_at_glance/216684/topstory.html Alphabetize works with no author by the first significant word in the title. In the text, use a short title (unless the full title is short) enclosed in quotation marks: (“Six Sites Meet,” 2006).
Unpublished/informally published works	
Unpublished manuscript	Blackwell, E., & Conrod, P. J. (2003). <i>A five-dimensional measure of drinking motives</i> . Unpublished manuscript, Department of Psychology, University of British Columbia, Vancouver, Canada.

Warning | Not controlled when printed

Maintained by Head of Copyediting | Taylor & Francis | Journals

Page 12 of 15

<p>Submitted manuscript</p>	<p>Ting, J. Y., Florsheim, P., & Huang, W. (2008). <i>Mental health help-seeking in ethnic minority populations: A theoretical perspective</i>. Manuscript submitted for publication.</p> <p>Do not give the name of the journal or publisher to which a manuscript has been submitted.</p> <p>Use the same format as above for a draft or a work in progress, substituting “Manuscript in preparation” for the final sentence. Use the year of the draft you saw (<i>not</i> “submitted” or “in preparation”) in the in-text citation.</p>
<p>Informally published</p>	<p>Mitchell, S. D. (2000). <i>The import of uncertainty</i>. Retrieved from http://philsci-archive.pitt.edu/archive/00000162</p> <p>Kubota, K. (2007). “Soaking” model for learning: Analyzing Japanese learning/teaching process from a socio-historical perspective. Retrieved from ERIC database. (ED498566)</p>
<p>Archival sources</p>	
<p>Basic format (with one author)</p>	<p>Author, A. A. (Year, Month Day). Title of material. [Description of material]. Name of collection (Call number, Box number, File name/number, etc.). Name and location of repository.</p> <p>Archival sources include letters, interviews, unpublished manuscripts, limited-circulation brochures/pamphlets, in-house institutional and corporate documents, clippings and photographs that are in the personal possession of an author, form part of an institutional collection, or are stored in an archive or repository. Correspondence from private collections should be listed only with permission from the collector.</p> <p>Use square brackets to include information that does not appear on the document, question marks to indicate uncertainty, and the abbreviation “ca.” to indicate estimated dates.</p>
<p>Individual letter (in a repository)</p>	<p>Frank, L. K. (1935, February 4). [Letter to Robert M. Ogden]. Rockefeller Archive Center (GEB series 1.3, Box 371, Folder 3877), Tarrytown, NY.</p>
<p>Collected letters (in an archive)</p>	<p>Allport, G. W. (1930–1967). Correspondence. Gordon W. Allport Papers (HUG 4118.10), Harvard University Archives, Cambridge, MA.</p> <p>Specific letters from such a collection are cited in the text as, for example: (Allport, G. W., 1930–1967, Allport to E. G. Boring, March 1, 1939)</p>
<p>Interview (recorded)</p>	<p>Smith, M. B. (1989, August 12). Interview by C. A. Kiesler [Tape recording]. President’s Oral History Project, American Psychological Association. APA Archives, Washington, DC.</p>

Warning | Not controlled when printed

Corporate document	Subcommittee on Mental Hygiene Personnel in School Programs. (1949, November 5–6). <i>Meeting of Subcommittee on Mental Hygiene Personnel in School Programs</i> . David Shakow Papers (M1360). Archives of the History of American Psychology, University of Akron, Akron, OH.
Limited-circulation publication	Sci-Art Publishers. (1935). <i>Sci-Art Publications</i> [Brochure]. Cambridge, MA: Author. A. A. Roback Papers (HUGFP 104.50, Box 2, Folder “Miscellaneous Psychological Materials”), Harvard University Archives, Cambridge, MA.
Photograph	[Photographs of Robert M. Yerkes]. (ca. 1917–1954). Robert Mearns Yerkes Papers (Box 137, Folder 2292), Manuscripts and Archives, Yale University Library, New Haven, CT.
Online sources	
Website	When citing an entire website, it is sufficient just to give the address of the site in the text: The BBC (http://www.bbc.co.uk).
Web page	If the format is out of the ordinary (e.g. lecture notes), add a description in square brackets: Author, A. A. (Year, Month Day). Title of document [Format description]. Retrieved from http://URL
Message posted to an electronic mailing list	Smith, S. (2006, January 5). Re: Disputed estimates of IQ [Electronic mailing list message]. Retrieved from http://tech.groups.yahoo.com/group/ForensicNetwork/message/670
Other reference types	
Review	Reviewer, R. R. (Year). Title of review [Review of the publication <i>Title of the publication</i> , by A. A. Author]. <i>Periodical Title</i> , <i>Volume</i> (issue), pages. Schatz, B. R. (2000, November 17). Learning by text or context? [Review of the book <i>The social life of information</i> , by J. S. Brown & P. Duguid]. <i>Science</i> , <i>290</i> , 1304.
Patent	Inventor, A. A. (Year of issue). <i>Patent Number</i> . Place: Office Issuing the Patent. Smith, I. M. (1988). <i>U.S. Patent No. 123,445</i> . Washington, DC: U.S. Patent and Trademark Office. In the text, cite the patent number and the year of issue: (U.S. Patent No. 123,445, 1988) or U.S. Patent No. 123,445 (1988)

Warning | Not controlled when printed

<p>Map (published as independent sheet)</p>	<p>Cartographer. (Cartographer). (Date). Title of map [Map type]. Place of publication: Publisher. <i>or</i> Retrieved from URL</p> <p>Lewis County Geographic Information Services. (Cartographer). (2002). Population density, 2000 U.S. Census [Demographic map]. Retrieved from http://www.co.lewis.wa.us/publicworks/maps/Demographics/census-pop-dens_2000.pdf</p>
<p>Audiovisual media</p>	<p>American Psychological Association. (Producer). (2000). <i>Responding therapeutically to patient expressions of sexual attraction</i> [DVD]. Available from http://www.apa.org/videos/</p> <p>Egan, D. (Writer), & Alexander, J. (Director). (2005). Failure to communicate [Television series episode]. In D. Shore (Executive producer), <i>House</i>. New York, NY: Fox Broadcasting.</p> <p>Producer, P. P. (Producer), & Director, D. D. (Director). (Year). <i>Title of motion picture</i> [Motion picture]. Country of origin: Studio.</p> <p>Van Nuys, D. (Producer). (2007, December 19). <i>Shrink rap radio</i> [Audio podcast]. Retrieved from http://www.shrinkrapradio.com/</p> <p>Writer, W. (Copyright year). Title of song [Recorded by A. A. Artist if different from writer]. On <i>Title of album</i> [Medium of recording, i.e. CD, record, cassette, etc.]. Location: Label. (Date of recording if different from song copyright date)</p>
<p>Dataset</p>	<p>Wang, G.-Y., Zhu, Z.-M., Cui, S., & Wang, J.-H. (2017). <i>Data from: Glucocorticoid induces incoordination between glutamatergic and GABAergic neurons in the amygdala</i> [Dataset]. Dryad Digital Repository. Retrieved from https://doi.org/10.5061/dryad.k9q7h</p>
<p>Computer program</p>	<p>Rightsholder, R. R. (Year). Title of program (Version number) [Description of form]. Location: Name of producer.</p> <p>If an individual has proprietary rights to the software, name him/her as the author, otherwise treat such references as authorless works:</p> <p>Comprehensive Meta-Analysis (Version 2) [Computer software]. Englewood, NJ: Biostat.</p> <p>If the program is available to download from the web, give this information in place of the publication information:</p> <p>Rightsholder, R. R. (Year). Title of program (Version number) [Description of form]. Retrieved from http://xxxx</p>