

The International Journal of the History of Sport (IJHS)– An Essential Style Guide (Updated August 2023)

IJHS uses British English and the British version of the *Chicago Manual of Style* – ‘programme’, ‘colour’, ‘favour’ etc.

Please note that the IJHS Essential Style Guide was updated in August 2023, and all new submissions must now adhere to the instructions set out below. Submitting authors are also strongly encouraged to familiarize themselves with the overall best-practice approach taken towards historical research, arguments, and structure in previously published IJHS material via our free-to-access [Best Article Prize](#) list.

There is also a [45 minute presentation](#) covering preparation and submission of articles for the journal, reviewing, and preparation of special issues. Any questions should be directed to the relevant regional [Academic Editor or Special Issue Editor](#).

Best Prose Practices

- Please do not impute volition to inanimate objects (for example, ‘this paper will analyze’). State your arguments boldly and directly. Follow the timeless advice of E.B. White and William Strunk in *The Elements of Style*: ‘Avoid tame, colourless, hesitating, noncommittal language’.
- Under almost all circumstances, other than for the requirements of ethnographic writing, do not use the familiar first-person (‘I’, ‘we’, or ‘us’). For example, ‘Sport history remains a vibrant domain’ is vastly preferable to ‘We argue that sport history remains a vibrant domain’, or worse, ‘This paper argues that sport history remains a vibrant domain’.
- Instead of describing the structure of the article, incorporate the elements contained within the article within a longer introductory paragraph which clearly states the argument (a description of the article structure is not an argument).
- Paragraphs which merely list the sources used in the manuscript are not necessary. Readers can easily see the sources used when reading the references. If the work is based on a single publication, providing a short description of that publication is acceptable.
- Questions should be avoided. Express those same sentiments as regular statements.
- Include a clear and strong introductory paragraph and concluding paragraph for each body section, which contains the argument for that section and relates it back to the overall argument in the article.

Capitalization

- Only capitalize proper nouns – Olympic Winter Games, but winter Olympics.

Currency

- \$14 million / £14 million - not \$14m or 14 million dollars

Dates and Times

- 1880s, not 1880’s.
- twentieth century, not 20th century; hyphenate if used as an adjective, e.g., twentieth-century sport
- 23 September 1915, not September 23, 1915.
- 7.30am not 7:30 am nor 7:30 a.m.

Endings

- Use –ize not –ise endings (for example, analyze, emphasized, organization).

Headings

- Headline-style capitalization is used, as per the *Chicago Manual of Style*. In headline style, always capitalize the first and last words both in titles and in subtitles and all other major words (nouns, pronouns, verbs, adjectives, adverbs, and some conjunctions (for example, **The Olympic Village of 1936: Insights into the Planning and Construction Process**). Prepositions are only capitalized if they are used adjectivally or adverbially.

Additional Rules on Headings

- Use actual titles for headings. ‘Introduction’, ‘Conclusion’, ‘Methodology’, etc., are categories of subtitles but are not actual subtitles and should not be used. An ‘Introduction’ subtitle is not necessary and should not be used. A ‘Conclusion’ section should have an actual title (for example, **The Legacy of the 1936 Olympic Village**).
- Try to avoid using subsections and use transition sentences between paragraphs

Quotation Marks (inverted commas) and Quotations

- Use single inverted commas in the text, with double inverted commas within single inverted commas when a quotation is used within a quotation.
- Capitalize the first letter of a direct quote when the quoted material is a complete sentence. Do not use a capital letter when the quoted material is a fragment or only a piece of the original material’s complete sentence.
- When quoting a complete sentence, the full stop appears inside the quotation marks – ‘The antecedents of netball’s emergence in Jamaica is not independent of the centuries of lived experiences of Jamaican women under colonial rule and influence.’
- When quoting a fragment of a sentence the punctuation appears outside the quotation marks.
- Quotations of more than five lines should be indented by one tab. Block quotations should not end a paragraph.

Punctuation for Ellipses

- Insert a space before and after the three dots (‘it was possible ... this was’). There should be no punctuation before or after the ellipses.

Latin Terms

- et al. – without italics, followed by a full stop, meaning ‘and others’ to signify more than three authors (for example, Smith et al.).
- Ibid. – without italics, followed by a full stop, and a comma, if a page number is indicated (for example, Ibid., 16).
- [*sic*] – with italics, inside a square bracket, to draw attention to an error in quoted material.

Newspaper and Journal Titles

- We DO require section and/or page numbers for newspapers in citations, as well as authors (if available) and titles. For instance, Chris Zelkovich, ‘Grey Cup a Special Affair’, *Toronto Star*, 25 November 2000, C1.
- For online versions use this format: Clay Fowler, ‘Super Bowl I: It All Kicked Off in the LA Coliseum’, *Inland Valley Daily Bulletin*, 6 February 2016,

<http://www.dailynews.com/events/20160206/super-bowl-i-it-all-kicked-off-in-the-la-coliseum> (accessed 10 December 2016).

Numbers

- One to nine (in words), 10 to 1,000, and beyond (in numerals).
- A comma is placed every 3 digit positions from the right for numbers larger than 999. For example, 1,234 / 1,234,967

Page Numbers

- Use only the changed part of the second number (3–10, 71–2, 96–117, 100–4, 600–13, 1100–23, 107–8, 505–17, 1002–6, 321–5). But 10–17, 11–18, etc.
- Commas, not colons, should precede page numbers for books, book chapters, magazine articles, and newspaper articles (for example, Heather L. Dichter, “‘A Game of Political Ice Hockey’: NATO Restrictions on East German Sport Travel in the Aftermath of the Berlin Wall”, in *Diplomatic Games: Sport, Statecraft and International Relations since 1945*, ed. Heather L. Dichter and Andrew L. Johns (Lexington: University Press of Kentucky, 2014), 19-52.)
- Colons, not commas, should precede page numbers for journal articles (for example, Greg Ryan, ‘Anthropological Football: Maori and the 1937 Springbok Rugby Tour of New Zealand’, *New Zealand Journal of History* 34, no. 1 (2000): 60–79.)

Punctuation for Names

- L.S. Lowry.
- R.P.S. James.
- Michael Burke.

Abbreviations

- Abbreviation after the first reference to a major entity – International Olympic Committee (IOC)
- IOC
- US – not U.S.

Spacing

- One space between sentences (not two spaces)

Notes

Use endnotes using the References / Insert Endnote function in Microsoft word or similar. Do not manually insert subscript note numbers.

- Do not add additional format to the notes such as full stops after note numbers, tabs, hanging first lines etc Such things cause problems for our typesetters.
- All notes should appear in their full form in the initial citation. Thereafter, notes should appear in abbreviated form, with the title usually abbreviated to the first colon.
- If the note replicates the note immediately above it, then Ibid. (without italics) should be used. See below for examples of notes and abbreviated notes (second and further citations), for many common forms. (For a more complete guide to proper formats, see the reference guide available on our website, adapted from the British version of the *Chicago Manual of Style*.)
- In the main text, the note number appears after punctuation - .²⁴ not ²⁴.

- Unless absolutely necessary (such as for historiographical references), please use a single reference at the end of the sentence. This endnote can include multiple sources, each separated with a semi-colon ;

Single-Authored Journal Article

- Mark Dyreson, ‘The Super Bowl as a Television Spectacle: Global Designs, Glocal Niches, and Parochial Patterns’, *The International Journal of the History of Sport* 34, nos 1-2 (2017): 139-57.
- Dyreson, ‘The Super Bowl as a Television Spectacle’, 139-57.

Multi-Authored Journal Article

- Christopher J. Hallinan, John E. Hughson, and Michael Burke, ‘Supporting the “World Game” in Australia: A Case Study of Fandom at National and Club Level’, *Soccer & Society* 8, nos 2–3 (2007): 283–97.
- Hallinan, Hughson and Burke, ‘Supporting the “World Game” in Australia’, 283.

Single-Authored Book

- Jack Pollard, *Rugby Union: The Game and the Players* (Sydney: Angus and Robertson, 1984).
- Pollard, *Rugby Union*, 68.

Multi-Edited Book

- Alina Bernstein and Neil Blain, eds. *Sport, Media, Culture: Global and Local Dimensions* (London: Frank Cass, 2003).
- Bernstein and Blain, *Sport, Media, Culture*.

Note: a multi-edited book is eds., meaning editors, while a book with a single editor is ed.

Chapter in an Edited Book

- Arnd Kruger, ‘The Olympic Games of 1936 as the Fifth German Combat Games’, in *Contemporary Studies in the National Olympic Games Movement*, ed. Roland Naul (Frankfurt: Peter Lang, 1997), 153–75.
- Kruger, ‘The Olympic Games of 1936 as the Fifth German Combat Games’, 169–75.

Note: in these references, ed. stands for ‘edited by’, not ‘editor’ or ‘editors’. Thus, do not use eds. In these references.

Dissertations

- Peter A. Horton, ‘A History of Rugby Union Football in Queensland, 1882-1891’ (PhD diss., School of Human Movement Studies, University of Queensland, 1990).
- Horton, ‘A History of Rugby Union Football in Queensland’, 113.

Magazines

- Bill Davidson, ‘Your Stake in the Olympics’, *Collier’s*, 6 January 1956, 70.
- Davidson, ‘Your Stake in the Olympics’, 70.

Newspapers

- Chris Zelkovich, ‘Grey Cup a Special Affair’, *Toronto Star*, 25 November 2000, C1.
- Zelkovich, ‘Grey Cup a Special Affair’.

Artwork: Paintings, Sculpture, Photographs

- Salvador Dalí, *The Persistence of Memory*, 1931, oil on canvas, 9½ × 13" (24.1 × 33 cm), Museum of Modern Art, New York, <http://www.moma.org/collection/works/79018> (accessed 27 July 2018).
- Dali, *The Persistence of Memory*.
- Jacques-Émile Blanche, *La partie de tennis*, 1882, on canvas, 220.5 x 285.5 cm. (86.8 x 112.4"), private collection, <http://www.artnet.com/artists/jacques-%C3%A9mile-blanche/la-partie-de-tennis-fdTqJd3b6RVD4TxWVTRD3Q2> (accessed 27 July 2018).
- Blanche, *La partie de tennis*.
- Alexander Calder, *Helen Wills*, 1927, wire and wood, 13 1/4 × 17 × 8" (33.7 × 43.2 × 20.3 cm), Calder Foundation, New York, <https://www.artsy.net/artwork/alexander-calder-helen-wills> (accessed 27 July 2018).
- Calder, *Helen Wills*

Film, Video, and Recordings

- *The Loneliness of the Long Distance Runner*. Directed by Tony Richardson. London: Woodfall Film Productions, 1962.
- *The Loneliness of the Long Distance Runner*.
- *American Crime Story: The People v. O. J. Simpson*, episode 6, 'Marcia, Marcia, Marcia', directed by Ryan Murphy, written by D. V. DeVincentis, featuring Sterling K. Brown, Kenneth Choi, and Sarah Paulson, aired 8 March 2016, on FX, <https://www.amazon.com/dp/B01ARVPCOA/> (accessed 27 July 2018).
- *American Crime Story*.
- 'Crop Duster Attack', *North by Northwest*, directed by Alfred Hitchcock (1959; Burbank, CA: Warner Home Video, 2000), DVD.
- 'Crop Duster Attack'.
- *Hard, Fast, and Beautiful*, directed by Ida Lupino (1951, RKO Pictures; Warner Home Video, 2009).
- *Hard, Fast, and Beautiful*.
- 'Olga Home', British Movietone News, <https://www.youtube.com/watch?v=vUyM3mp3Z5Q> (accessed 10 March 2017).
- 'Olga Home'.

Oral Histories—Collected by the Authors, Notes in Their Possession

- Interview with Kerstin Johnson, Kerstin Larsson, Anna-Greta Olsson and Maj-Britt Oscarsson, 25 September 2013, Öxabäck, Sweden, by authors. Notes in possession of the authors.
- Interview with Johnson, Larsson, Olsson and Oscarsson.

Oral Histories—in Repositories

- Interview with Evelyn Hall Adams, 1932 Track & Field, Olympic Oral Histories Collection, LA84 Foundation, Los Angeles, California, <https://digital.la84.org/digital/collection/p17103coll11/id/41/rec/2> (accessed 15 January 2019).
- Interview with Adams.

Archival Materials

- Letter, Alton C. Melville to Alfred G. Vidgerman, 30 January 1959, Record Group (RG) 59, Central Decimal Files (CDF) 1955-59/800.453, Box 4062, National Archives, College Park, Maryland (hereafter NA).
- Union International du Pentathlon Moderne Procès-Verbal du Congrès du 16. octobre 1958 à Sandhurst, Angleterre, 16 October 1958, CIO FI-PENTA-UIPM-CORR Union International du Pentathlon Moderne (UIPM) Correspondance Bureau Exécutif 1928-1959, Olympic Studies Centre, Lausanne, Switzerland (hereafter OSC).
- ***If you have multiple citations from the same archive then in the first citation indicates the shortened version for further citations at the end of the note:*** (hereafter NA), (hereafter OSC).

Electronic Sources

- For more details on Super Bowl LI than anyone could ever digest see the official NFL site website for the game, <https://www.nfl.com/super-bowl> (accessed 7 February 2017).
- Official NFL website for Super Bowl LI.

Translations

For non-English language sources, please provide a brief translation of the title of the book or article in square brackets.

- Henryk Wereszycki, *Koniec sojuszu trzech cesarzy* [The end of the Three Emperors' League] (Warsaw: PWN, 1977).

For non-alphabetic languages, please provide titles in the original language (using romanization) and add the English-language translation in square brackets.

- Wu Shaozu, *Zhonghua renmin gongheguo tiyushi, 1949-1998, zonghe juan* [People's Republic of China Sports History, 1949-1998, a summary] (Beijing: Zhongguo shuji chubanshe, 1999).